

Daily Scrum Meeting Minutes:

Attendees: Anthony Yi, Tejash Pradhan, Victoria Riley, Levis Vazquez, Erika Pita

Start time: 6:30pm

End time: 7:15pm

Anthony Yi:

- How many hours did I work since the last meeting?
 - 2
- What was done since the last scrum meeting?
 - Reviewed sprint schedule and videos of prototype
- What is planned to be done until the next scrum meeting?
 - Review pass semester to see criteria for submissions
- What are the hurdles?
 - None

Tejash Pradhan:

- How many hours did I work since the last meeting?
 - 2
- What was done since the last scrum meeting?
 - Reviewed the sprint requirements and researched how I could bring together my part in the most efficient way.
- What is planned to be done until the next scrum meeting?
 - Check past projects and see what we need to do as well.
- What are the hurdles?
 - None

Victoria Riley:

- How many hours did I work since the last meeting?
 - 2
- What was done since the last scrum meeting?
 - Started outlining the structure for navigation to map out what Login, Dashboard, Inventory List, Add Asset, Categories should look like.
- What is planned to be done until the next scrum meeting?
 - Outline screen access and definitions for each role, then create a high level flow of movement from screen to screen based on this.
- What are the hurdles?
 - None

Levis Vazquez:

- How many hours did I work since the last meeting?
 - 2
- What was done since the last scrum meeting?

- Reviewed QR code, barcode, and NFC-based asset tracking options
- Discussed mobile device usage for scanning assets
- Identified benefits of self-service vs IT-controlled check-out
- What is planned to be done until the next scrum meeting?
 - Research asset lifecycle states
 - Define status transitions (in stock, assigned, maintenance, retired)
- What are the hurdles?
 - None

Erika Pita:

- How many hours did I work since the last meeting?
 - 2
- What was done since the last scrum meeting?
 - Revisited the QR code feature by focusing on its purpose and the value it could add to the project.
- What is planned to be done until the next scrum meeting?
 - Continue thinking through when and why QR codes would be useful.
- What are the hurdles?
 - None